

**MINUTES OF FINAL PUBLIC HEARING  
FY 2021 "On Behalf Of" GIRARD TOWNSHIP  
COMMUNITY BLOCK GRANT PROGRAM  
AUGUST 24, 2021**

**Call to Order**

Chair Lindy Platz called for the Pledge of Allegiance and called the meeting to order at 3:30 PM.

Present were: Supervisors Lindy Platz, Clay Brocius and Pete Dion, Erie Co Planning CDBG Program Admin Joe Berdis, Zoning Administrator Tiffany Kramer and Roadmaster Jeff Ferrick and guest Jim Mattson.

\* Notice of this hearing was advertised in the Erie Times News on Tuesday, August 10, 2021. No comments were received prior to this hearing.

❑ **Purpose of Hearing**

- Indicate how the Township proposes to use its FY 2021 CDBG funds and allow for public comment.
- Review the Three Year Plan Summary which identifies the proposed FY 2021 funded project (Short Term Plan) and potential projects for FY's 2022 and 2023 (Long Term Plan).

❑ **Background Information**

- Girard is entitled to apply for and receive an annual allocation of CDBG funds from the PA DCED pursuant to the provisions of PA Act 179, of 1984 and since 1985 has received approximately \$3.8 million in CDBG monies (*see attached*).
- The Township's CDBG program is administered by the Erie County Department of Planning
- For FY 2021 the Township is entitled to **\$105,231** which is \$1,473 more than last year's grant representing an increase of 1.42%.
- The deadline for the County on behalf of the Township to submit the application for funding to DCED is October 28, 2021.

❑ **Projects Proposed for FY 2021 funding** - Based on input from the First Public Hearing held on March 23, 2021, Township officials propose that the FY 2021 funds be used for the following:

- ✓ **\$9,500 - Administration** -General management, oversight and coordination of the CDBG program
- ✓ **\$95,731 - Single Family Housing Rehabilitation Project** - Rehabilitation of approximately four (4) single family, LMI owner occupied housing units to make them safe, decent, sanitary, and energy efficient for compliance with HUD Housing Quality Standards and DCED's Housing Rehabilitation Guidebook. Program requirements include, but are not limited to the following:
  - Families eligible to receive the assistance must be of low-to-moderate income (80% of median income). *See attached current Income Limits*
  - Qualified families will generally receive assistance on a first come, first served basis.
  - In no case will funding used for rehabilitation work exceed \$24,999.
  - The County on behalf of the Township will contract with the Erie Redevelopment Authority (ERA) for the provision of delivery services associated with the project. Fee per unit will generally not exceed \$2,500.
  - The assistance provided to eligible participants is referred to as a "deferred-payment loan" which will be secured by a five-year (60 month) "forgivable lien". No re-payment will be required so long as the borrower complies with the terms and conditions of the program.
  - Mobile homes located on rented property are NOT eligible for the program.
  - Homes in floodplains are NOT eligible for the program.
  - *See attached Guidelines and Application*

The project is an "eligible" activity under the CDBG program and meets the National Objective in that the assistance will only be provided to those households at or below 80% of median family income.

❑

☐ **Three Year Plan Summary**

✓ **SHORT TERM PLAN** - *(Activities which the Township proposes to undertake with FY 2021 funding and prior years monies)*

- Provide FY 2021 CDBG funding for the rehabilitation of approximately four (4) single family, owner - occupied housing units in order to make them safe, decent, sanitary, and energy efficient for compliance with HUD and DCED Housing Quality Standards.
- Complete the FY 2019 and FY 2020 CDBG funded Single Family Housing Rehabilitation Projects.

✓ **LONG TERM PLAN** -

*(Activities which the Township will consider undertaking with future CDBG funding: FY '22 & FY '23)*

- At this point in time the Township is hard pressed to identify any potential, specific activities to fund with future CDBG allocations. If the Township is able to qualify a road or some other public infrastructure activity as benefiting LMI persons, it will allocate its funding for such efforts. If not, future funding will in all likelihood be used for additional housing rehabilitation.

☐ **Remaining Schedule of Events**

- Resolution – September 14, 2021.
- A draft copy of the application will be available for review 1 week prior to the signing of the resolution
- Application submittal deadline – October 28, 2021.

**Adjournment**

The public hearing was adjourned at approximately 4:10 PM.

Respectfully submitted,

*Lindy Platz*  
Secretary