

ZONING PERMIT APPLICATION

Fill this form out in its entirety, fax in to 814-774-0637 or bring back into the office. If you have scanning capabilities, scan the application and drawing and email back to bhgrdtwp@roadrunner.com. The zoning administrator will call you when your permit is done to arrange a time you can pick it up and pay for it. Checks or cash accepted, no debit or credit cards.

NAME: _____

PROPERTY ADDRESS: _____

PHONE NUMBER: _____

LAND OWNER SIGNATURE IF NOT SAME AS ABOVE: _____

LAND OWNER ADDRESS: _____

PHONE NUMBER: _____

DESCRIPTION OF STRUCTURE: _____

SIZE OF STRUCTURE: _____

HEIGHT TO PEAK: _____

BUILDERS NAME: _____

UCC INSPECTION COMPANY: _____

APPROXIMATE COST TO CONSTRUCT: _____

Provide a sketch of what you want to build. Please show dimensions and how far the structure is from your existing property lines. You need to provide **all 4 dimensions - front, rear and 2 sides!!** The cost of the permit will be .06 cents per square foot, residential, .10 cents per sq.ft., commercial, minimum \$10. The permit will be good for one year from issuance. You must post your permit in a window facing outward from the time construction starts until the construction is complete. Depending on the structure and the size, you may be required to go to the UCC inspector for your building permit. He will also review your plans, do your inspections and issue your certificate of occupancy when done.

Please provide a detailed drawing – show road and property lines also.

Becky Hosack, Zoning Administrator, Girard Township, PA, Erie County
814-774-4738 x 101 phone, 814-774-0637 fax, bhgrdtwp@roadrunner.com
